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HR Management & Training Assistance Schemes

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- Licensed as a Further/Higher Education Institution with the NCFHE
- Developed and delivered a number of training courses
- In tandem with employers developed a number of in-house courses
- Academic team consists of successful professionals
- Joined forces with different partners specialising in various fields



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- Design and deliver accredited courses
- Design and deliver training programmes
- Monthly workshops/webinars mostly HR & Privacy related
- Design custom made training programmes
- Review existing handbooks/policies and design training programme for employees
- Yearly conference on GDPR



Training Services

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- CONFLICT MANAGEMENT
- MEETING SKILLS
- TIME MANAGEMENT
- EMPLOYMENT LAW FOR NON-HR
- AI IN HUMAN RESOURCES
- HANDLING A SUBJECT ACCESS REQUEST
- RECRUITING WITHIN THE PARAMETERS OF THE LAW
- GDPR AWARENESS
- TACKLING RACISM
- EQUALITY & DIVERSITY
- GENDER MAINSTREAMING
- EQUAL PAY FOR EQUAL WORK
- FLEXIBLE WORKING



Training Programmes for Management

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- EQUALITY & DIVERSITY
- GDPR AWARENESS
- USING SOCIAL MEDIA RESPONSIBLY
- THE EMPLOYEE HANDBOOK
- WORKING WITH DATA
- CYBERSECURITY
- BASIC ACCOUNTING AND RECORD-KEEPING
- STAYING HEALTHY AT THE PLACE OF WORK



Training Programmes for Employees

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